

To the members of

CAS Study Board (2017)

Student Representative Cristina-Lorelei Trisca

Student Representative Marie Célestine von Veltheim

Associate Professor Stig Jensen

Associate Professor Karen Lauterbach



MINUTES

15 SEPTEMBER 2017

Forum CAS Study Board

CENTRE OF AFRICAN STUDIES

Meeting held 15 September 2017, 9-11

FACULTY OF THEOLOGY

Place Meeting room 6B-0-36

SOUTH CAMPUS

Minutes-taker Mette Juhl Vedel

KAREN BLIXENS PLADS 16

DK-2300 COPENHAGEN S

Present

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Karen Lauterbach (Chair, Associate Professor), Stig Jensen (Associate Professor), Carsten Selch Jensen (Head of Studies), Cristina-Lorelei Trisca (student representative), Marie Célestine von Veltheim (student representative), Mathias Borre Frantsen (student representative), Susan Bjerregaard Jepsen (student representative) and Mette Juhl Vedel (Secretary of the Study Board).

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www.teol.ku.dk/cas/about/study_board/

REF: MJV

Absent

Maj-Britt Johannsen (Director of Studies)

Agenda

1) Approval of the agenda

The agenda was approved.

2) Appointment of new student representatives

The UCPH election is in November, where the student representatives must be elected again for the next year.

Cristina-Lorelei Trisca was elected as vice chairperson at least until February.

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3) The work of the Study Board

The Head of Studies informed about the work of the Study Board.

4) Approval of the minutes from the last SB meeting

Two corrections to the minutes. Otherwise, the Study Board approved the minutes.

5) Urgent applications processed since last meeting

- a) The Study Board had approved an application for dispensation to register as ill for the thesis exam and to take the thesis exam as a long distance exam based on a medical certificate.
- b) The Study Board had approved an application for dispensation to take the thesis exam as a long distance exam due to special circumstances.
- c) The Study Board had approved an application for dispensation to submit the thesis without having fully participated in the thesis seminar.
- d) The Study Board had approved an application for dispensation to postpone the thesis deadline based on a medical certificate.
- e) The Study Board did not approve an application for exemption from the requirements for study activity based on maternity leave since the maternity leave did not include the period. The Study Board however, reduced the study activity requirement in the period of maternity leave.
- f) The Study Board had approved an application for exemption from the requirements for study activity based on maternity leave.
- g) The Study Board had approved an application for dispensation to register for the thesis before having passed 90 ECTS on the

condition that the student passes the exam in the re-examination period.

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- h) The Study Board had approved an application for dispensation to register for the fourth exam attempt in two courses in the re-examination period and to extend the duration of the written exam in an optional course.

6) Applications for dispensation, credit transfer and professional

- a) The Study Board approved four applications for dispensation to register late for the Kiswahili I course in the autumn semester 2017 due to the special circumstances in relation to the registration at study start.
- b) The Study Board did not approve an application for dispensation to extend the deadline of the thesis since the student had already been compensated for the disorder. A fourth thesis attempt was granted based on the principle of proportionality.
- c) One application for dispensation to extend the deadline of the thesis was approved due to diagnosed dyslexia.
- d) The Study Board approved an application for dispensation to extend the deadline of the thesis based on a medical certificate.
- e) The Study Board did not approve an application for dispensation to cancel the thesis agreement or to use a fourth thesis attempt due to an internship since the Study Board cannot cancel the thesis registration and found that there was no special circumstances.
- f) The Study Board did not approve an application for dispensation for a fifth exam attempt in two courses, since the student had already been compensated for the disorder.

7) Revision of the study curriculum

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Annexes were sent out to the Study Board with the proposed changes to the MA in African Studies. The revision must be finally approved by the Study Board and the Dean. The documents have not yet been preapproved by the dean.

Karen Lauterbach went through the work and process of revising the study curriculum.

Few students are registered for the optional courses. With fewer external teachers, the teachers at CAS have to teach these courses.

In the proposed changes to the MA in African Studies, some of the old compulsory courses are reduced and an introduction course as well as a methodology course are added to the programme. In the second semester, there will be room for a 7.5 ECTS optional course.

Small discussion on the meeting:

The student representatives found the methodology course important.

Moreover, a small seminar about writing papers would be very useful in the first semester. Students come to the programme with diverse academic backgrounds.

The Head of Studies expressed a concern about the many exams in the second semester.

The Study Board will continue the discussion on the next meeting.

8) Implementation of the new thesis model

The Study Board discussed the new thesis model:

The thesis process must start earlier and the student must think about the thesis earlier.

The Field Study and Internship in the third semester must be the starting process of the thesis. The methodology from this exam paper can be an appendix in the thesis. The exam form of Field Study and Internship could be revised.

There is an opportunity to apply for money in order to come up with an idea about a new form of exam.

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9) Points of discussion raised on behalf of MA students (Student Representatives)

Nothing came up.

10) Point of discussion raised on behalf of the student counsellors (CLT)

a) Study Start Programme and the Introduction for International Students

This was postponed to next meeting in October.

b) Follow-up on the Study Environment Action Plan (UMV)

Cristina-Lorelei Trisca handed out documents on the meeting. This will be on the agenda for next meeting.

11) Point of discussion raised on behalf of the Head of Studies (CSJ)

a) UCPH strategy

(<https://intranet.ku.dk/topic/strategy/Pages/default.aspx>)

The Study Board are able to comment the UCPH strategy by sending comments to the Head of Studies.

12) Information on minor issues

a) Guidelines for dispensations regarding withdrawal from courses

The guidelines have been sent out for information.

13) Other business

Nothing came up.