

Study Board, CAS



MINUTES

17 DECEMBER 2021

Forum Study Board, CAS

**THE STUDY BOARD AT THE CENTRE
FOR AFRICAN STUDIES**

Meeting held 17 December 2021

Place Online

KAREN BLIXENS PLADS 16
2300 KØBENHAVN S

Minute taker Stephan Reinemer

DIR 45 35 33 14 42

Present

Associate Professor Stig Jensen (chair), Student Representative Monika Grinschgl, Assistant Professor Toke Møldrup Wolff, Head of Studies Marlene Ringgaard Lorensen, Director of Studies Maj-Britt Johannsen, Study Board Secretary Stephan Reinemer

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Ad 1) Approval of the agenda
Approved

Ad 2) Approval: Minutes from last study board meeting
Approved

Ad 3) Matters arisen from approval of minutes
None

Ad 4) Applications to the Study Board
None

Ad 5) Urgent applications processed since last meeting

The board secretary gave status of the applications handled since last meeting.

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It was decided to postpone non-urgent application on the next meeting in February and give a presentation of the urgent cases that has been handled in the meantime (application and ruling).

Ad 6) Approval: Course evaluation report from the previous academic year (by the Head of Studies)

The Head of Studies presented the report.

It was mentioned that individual lectures will be contacted if there are reasons for changed.

It was also pointed out that some lecturers have mentioned a wish also to be informed when the evaluations are good.

Especially lecturers with shorter contracts can have a need for feedback.

One issue was noted regarding the hybrid teaching Fall 2021 which was supposed to end with the Autumn Break, but was extended due to a desire from the students.

The procedure where the teacher does not have access to the individual evaluations was discussed.

It was decided to revise the process for course evaluation at our SB-meeting in March.

The Board approved the report.

Ad 7) Common framework for the handling of covid-19, Winter exams 2021-2022

The Head of Studies presented the current situation and the recent development where it is now possible for us to change exams with short notice.

CAS does not have issues other than the thesis defence, where the board will continue to have a lenient position with regard to change to online defence.

Ad 8) Information on minor issues

None

Ad 9) Point of discussion raised by the Head of Studies

The Head of Studies mentioned that the course Academic English will be continued.

In the new year it will have to be decided whether to stream the teaching in the spring.

The Board expressed the hope of teaching at Campus.

Ad 10) Point of discussion raised on behalf of the student counsellor

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None

Ad 11) Study Board Calendar & Annual Cycle

It was decided not to have a SB-meeting in January.

Monika and Stig will still be handling case work until next SB-meeting.

Next meeting to be held Friday 4 February 13.00.

Ad 12) Other business

The Board expressed its gratitude towards the student members who are leaving the board.