

Study Board CAS



MINUTES

20 MARCH 2023

Forum Study Board CAS

Meeting held 20 March 2023

Place 6B-1-62, Faculty of Theology, UCPH

Minute taker Stephan Reinemer

**STUDY BOARD FOR AFRICAN
STUDIES**

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Present

Stig Eduard Breitenstein Jensen, Glen Michael Ansorger, Amanda Hammar, Buster Emil Kirchner, Maj-Britt Johannsen, Stephan Reinemer, Marlene Ringgaard Lorensen (until item 4), Anja Mee Foldberg (for item 6).

Agenda

Ad 1) Approval: Agenda

The Study Board approved the suggested agenda for the meeting with a small rearrangement of item 4 and 5.

Ad 2) Approval: Minutes

The Study Board approved the minutes from the last study board meeting, February 2023.

Ad 3) Discussion: Matters arisen from approval of minutes

The Study Board discussed status of items decided on last meeting.

Ad 4) Discussion: Course evaluation Fall 2022

The Study Board processed and commented on evaluation results and the compiled report from CAS student assistant.

It was mentioned that some courses had very few respondents – with limited data. The Board hopes that the digitization of the process will improve of the number of respondents.

It was noted that the percentage of respondents was high where teachers had handed out and collected the forms in class.

It was clarified that it would still be possible to finish the feed-back in class in the electronic form.

All in all, very positive feedback, which also showed a fine ability from the students to reflects on the courses and their own contribution.

The Board discussed whether the number of students showing up for lectures has an impact on the course evaluation. At CAS some students may choose to study at home rather that show up at the lectures - especially the first-year foreign students who has a lot going in settling in.

The issue of streaming the teaching was discussed again. Also, the recording of the lectures may be an option. Different views were discussed, and the general policy of the faculty (not to allow streaming and recording) was repeated.

The Board discussed the individual courses.

The Board agreed that the format of evaluation of project.

Ad 5) Approval: Applications to the Study Board

The Study Board processes applications to the Study Board. Closed session.

Ad 6) Student Counsellor: Information of the career event, and preparations of the third semester meeting/event

The Study Board is informed by the Student Counsellor about recent initiatives and events.

The Board was informed of the third semester meeting, March 2023. Almost all students participated. The third semester meeting is information about how to use the third semester in preparation of the thesis.

The participation of the staff was a good addition.

The Career Event is in preparation for May 2023 which will be a repetition of last year's format with the inclusion of information about the thesis contract.

Further information will be forthcoming when Simona is further in the planning.

Ad 7) Approval: Course descriptions and teaching requisition

The Study Board was informed about future courses and approves course descriptions for new courses.

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The Board noted that there are no new course descriptions this year.

Thesis seminars is not planned. The Board discussed the establishing of a new room in Absalon to replace the thesis-seminar.

The course on Armed Conflict has been cancelled this year, due to a different scheduling from our partner

Ad 8) Discussion: Course evaluation Spring 2023

The Study Board was informed of the status of implementation of the digital course evaluation.

The plan was to implement the digitization this semester however due to illness in the administration this has been delayed.

It was decided to send out the old written forms. The cover letter must be updated and approved by the Head of Studies.

Ad 9) Approval: The Study Board's follow-up to Action Plan 2023 (in Danish)

The Study Board discussed initiatives from the Faculty Action Plan 2023.

It was noted that some of the issues was more relevant for the Study Board for Theology.

The Study Board decided to postpone the discussion of “hindrances of study progression” until an upcoming revision of the study curriculum.

The discussion on the general study time (maximum completion time) will also be discussed during Autumn 2023 (for the September meeting).

Ad 10) Initial discussion: Changes to curriculum

The Study Board deliberated on the study program and decided not to commence the process of revising it this year but start the process when a new common format for the study curricula at UCPH is known in 2024.

Ad 11) Information on minor issues

Study Board Conference - September 2023

Ad 12) Point of discussion raised by the Head of Studies

None

Ad 13) Point of discussion raised on behalf of the student counsellor

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None

Ad 14) Study Board Calendar & Annual Cycle

The Study Board visited the board calendar and revised the annual cycle as needed.

Ad 15) Other business

None