

To the members of

CAS Study Board (2018)

Student Representative Cristina-Lorelei Trisca

Student Representative Marie Célestine von Veltheim

Associate Professor Stig Jensen

Associate Professor Karen Lauterbach



MINUTES

21 FEBRUARY 2018

Forum CAS study board

CENTRE OF AFRICAN STUDIES

Meeting held Wednesday 21 February 2018, 9-11

FACULTY OF THEOLOGY

Place Meeting room 6B-0-36

SOUTH CAMPUS

Minutes-taker Mette Juhl Vedel

KAREN BLIXENS PLADS 16

DK-2300 COPENHAGEN S

Present

Karen Lauterbach (chair, Associate Professor), Cristina-Lorelei Trisca (student representative), Marie Célestine von Veltheim (student representative), Carsten Selch Jensen (Head of Studies), Maj-Britt Johannsen (Director of Studies) and Mette Juhl Vedel (secretary to the study board).

DIR 45 35323958

studyboard@teol.ku.dk

www.teol.ku.dk/cas/about/study_board/

Agenda

REF: MJV

Ad 1) Approval of the agenda

Item three will be postponed until next meeting.
The agenda was approved.

Ad 2) Constitution of the new Study Board (appointment of the vice chair)

Marie Célestine von Veltheim was appointed as the vice chair.

Ad 3) Revision of the rules of procedure (annex 1)

The item was postponed to the next meeting.

Ad 4) Approval of the minutes from the last SB Meeting (annex 2)

Cristina-Lorelei Trisca was missing from the attendance list and will be added to the list. Otherwise, the minutes were approved.

Follow-up-points from the minutes:

- KL will follow up on the video at studies.ku.dk.
- Workshop on essay and analytic writing: Lorelei find out whether students are still interested.
- The career day still need to be planned (Anja Mee Foldberg is in charge).

Ad 5) Applications for dispensation and credit transfer

- a. The study board decided to approve an application for dispensation to extend the exam writing periods for the exams in *Religion, Culture and Society in Africa* and *Nature, Population and Society in Africa* (cf. the Examination Order section 7) based on a medical certificate.
- b. The study board decided to approve an application for dispensation to register for the thesis before having passed 90 ECTS (Study curriculum 4.3.) on the condition that the student pass three exams for 30 ECTS in the reexamination period in week 9 and that the student take the last exam (15 ECTS) in the summer exam period 2018. The study board granted dispensation to take the three exams in optional courses after one year following the conclusion of the courses (Study curriculum 4.2.1.).
- c. The study board decided to approve an application for dispensation to register for the thesis before having passed 90 ECTS (Study curriculum 4.3.) since the student has already attended the remaining course.
- d. The study board decided to approve an application for dispensation from a professional master student to register for one course in the spring semester after the deadline. The study board approved the application due to a misunderstanding regarding registration.
- e. The study board decided to approve an application for credit transfer of an internship at the Danish Embassy in Ghana for 20 ECTS at Aarhus University.

Ad 6) The revision of the study curriculum (annex 3)

PAGE 3 OF 6

The process:

After the discussion at the study board meeting, the dean will finally approve the curriculum.

Comment from the dean:

The dean had few comments all of which were minor things. KL will review the linguistic questions. For example, “oral presentations” will replace “oral activities”.

Comments from the censor board and the external panel:

The revised curriculum has been sent out for hearing. The CAS Employer Panel did not have any comments.

The Chairmanship of the CAS censor board had some comments and questions. KL will write a response.

- Kiswahili: The course is not compulsory and the programme thus does not mainly cover East Africa. Moreover, the area covered by the program is now referred to as Africa and not Sub-Saharan Africa as previously.
- The censor board found that the term “lessons” was unclear. An explanation will be included in the study curriculum.
- The ECTS credits weighting of NPS: the pragmatic reason was to have more courses, therefore, some courses have reduced ECTS credits. NPS is not being given priority over the other courses.
- The text describing Elective components will not be changed.
- The overview tables must be in a smaller font. The Kiswahili overview table will be placed after the description of the Kiswahili courses.

MBJ commented that the examiner(s) for the courses *Kiswahili I*, *Internship and Field Study* and *Introduction to African Studies* will only include the course instructor – “course instructor” will replace “internal assessment”.

The study board approves the revision of the study curriculum with these minor changes.

Ad 7) New rules regarding starting the thesis

New rule because of new thesis writing periods at UCPH: students must have passed 60 ECTS and have signed up for 30 ECTS when they register for the thesis. At the end of May, students must

register for the 30 ECTS courses. It is possible to change this course registration in the end of August.

PAGE 4 OF 6

Ad 8) Approval of courses offered in the autumn semester 2018 and the spring semester 2019 including new course descriptions (annex 4a-k)

Due to the revision of the study curriculum, the compulsory course description has been changed.

The director of studies emphasised that it is important that compulsory courses that are taught in 14 weeks or two times 7 weeks.

The study board approved the following courses with some changes: *Introduction to African Studies* (autumn 2018), *Nature, Population and Society in Africa* (autumn 2018), *Economic Development in Africa* (autumn 2018), *Africa and Globalisation: Linking and Delinking Practices in Perspective* (autumn 2018), *Religion and Development* (autumn 2018), *Politics, Development and Change in Africa* (spring 2019), *Religion, Culture and Society* (spring 2019), *Advanced Research Methods* (spring semester), *Religious Reform Movements in Africa* (spring semester) and *Critical Development Planning and Policy Analysis* (Africa Focus) (spring 2019).

The study board has previously approved the course *Governing Africa's Natural Resources* (spring 2019).

Ad 9) Following up on the courses from Political Science

All thematic CAS courses in the autumn semester are open for students from Political Science (this is a rule in general).

Astrid Hallberg will contact Political Science 1 May about open CAS courses and about Political Science courses open for CAS students. Astrid sends the courses to the study board (KL) and the study board approves of appropriate courses.

Ad 10) Take-home assignments: what is allowed / not allowed? (annex 5)

The student ambassador would like the study boards at UCPH to specify the rules about the take-home exams: What is allowed? Is it allowed to talk about the exam and the exam questions?

KL will discuss this with the group of teachers and this will be on the agenda for the next meeting.

Ad 11) The draft strategy for the Faculty of Theology

The item will be on the agenda for the next meeting.

Ad 12) Information on minor issues

Nothing came up.

Ad 13) Points of discussion raised on behalf of MA students (Student Representatives)

Nothing came up.

Ad 14) Point of discussion raised on behalf of the student counsellors

- a. There has been some confusion about the rules regarding written papers. The rules at KUnet is approved by the study board – these are the rules that applies to the exams at CAS. The group of teachers must discuss whether notes are included in the total number of characters. Notes are not included now.
The Head of Centre must inform external teachers about the rules.
- b. Many students have asked about an official calculation of the average grade. It is not possible to get an official calculation of the average grade. The students must be informed about this at KUnet.

Ad 15) Point of discussion raised on behalf of the Head of Studies (CSJ)

a. Management report (Ledelsesrapport) (annex 6)

The head of studies informed the study board about the report.

The statistics for the faculty includes theology, Religious Roots of Europe and African Studies and is not specifically about a single study programme. The big challenge is that few students can make the statistic change a lot because of the low number of students.

Ad 16) Other business

The study board must consider whether it is possible to make use of the same course literature if a student takes an exam in a later semester or if the student has to make use of the new course literature.

At theology, students are allowed to use the same literature for the exam in the first second and third exam attempt.

PAGE 6 OF 6

The group of teachers will discuss for how long the student can use the same literature.

Written information:

Ad 17) The student ambassador's newsletter (in Danish) (annex 7)