

To the members of  
CAS Study Board (2019)  
Student Representative Georgina Nabwire Mwachiru  
Student Representative Joseph Curran  
Associate Professor Stig Jensen  
Associate Professor Karen Lauterbach



## MINUTES

8 APRIL 2019

**Forum** CAS study board

**THE STUDY BOARD AT THE CENTRE  
OF AFRICAN STUDIES**

**Meeting held** Monday 8 April 2019; 13:30-15:00

**Place** 6B-0-36

SOUTH CAMPUS  
KAREN BLIXENS PLADS 16  
2300 COPENHAGEN S

**Minutes-taker** Mette Juhl Vedel

### Present

Karen Lauterbach (chair, Associative Professor), Stig Jensen (Associative Professor), Georgina Nabwire Mwachiru (vice chair, student representative), Carsten Selch Jensen (head of studies), and Mette Juhl Vedel (secretary). Anja Mee Foldberg (Academic counsellor) participated from item 6.

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ard/

REF: MJV

### Agenda

#### Ad 1) Approval of the agenda

The study board approved the agenda.

#### Ad 2) Approval of the minutes from the last study board meeting

Item 6 will be revised. The study board otherwise approved the minutes.

#### Ad 3) Urgent applications processed since last meeting

- a. One application for dispensation for a fifth exam attempt was approved based on the special circumstances.

**Ad 4) Applications for dispensation and credit transfer**

The study board partly approved one application for dispensation. The study board cannot cancel the thesis registration, however the study board decided to postpone the thesis deadline due to the special circumstances.

- a. The study board approved one application for credit transfer. The course *African Studies: Language and Nationhood in African Multilingual Countries* (7.5 ECTS) from Högskolan Dalarna will replace an elective component (7.5 ECTS) in the MA programme in African Studies.
- b. The study board approved one application for dispensation to take the exam in *Nature, Population and Society in Africa* in the summer exam period 2019 based on the special circumstances and since the exam is already offered in summer 2019.

**Ad 5) Discussion: Framework for the new thesis model**

The study board discussed the new model for thesis agreements. It is very important for the students to know who will be their thesis supervisor.

The study board discussed how the thesis seminar in the best possible way can get students to participate and think about the thesis beforehand.

The study board will discuss this further at a later meeting.

**Ad 6) Discussion: social study environment at CAS**

Illiana-Nadina Staicu will hold a student exhibition in May.

Amanda Hammar and Torben Rytter Kristensen are discussing the physical environment at CAS.

The study board secretary will send an email to the Theology Student Council (Fagrådet) with the student representatives' emails.

**Ad 7) Review of study information at KUnet – quality assurance model (AMF)**

Anja Mee Foldberg informed about the new study information at KUnet and how the study board can quality assure the information. There are still some missing information at study information - the career information will come later.

The study board discussed the quality assure model and decided to review an area of study information at each study board meeting

for the next year – 15-20 minutes at each meeting. This will be on the agenda for the next meeting in May.

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**Ad 8) Discussion: Internationalisation report and annual report from the Student Counsellors**

The study board took note of the internationalisation report and had one correction to the report (incorrect year).

The study board took note of the annual report from the Student Counsellors and very much expressed approval of the student counselling.

**Ad 9) Discussion: Preparation for the meeting with the Prorector**

At the study board meeting 6 May the Prorector will participate. The study board will present the education and present the group of students and the unique study environment.

**Ad 10) Information on minor issues**

**a. Amendments to orders: Order on Admission and Enrolment on Master's (Candidatus) Programmes at Universities and University Programme Order**

Professional experience can be included in the selection criterion. The teacher group will discuss a possible curriculum adjustment.

**Ad 11) Points of discussion raised on behalf of MA students (Student Representatives)**

Nothing came up.

**Ad 12) Point of discussion raised on behalf of the student counsellor**

Nothing came up.

**Ad 13) Point of discussion raised on behalf of the Head of Studies (CSJ)**

- a.** There have been 58 applicants to the MA in African Studies for September 2019.
- b.** The university are about to finish the accreditation process.

**Ad 14) Other business**

Nothing came up.