

To the members of
CAS Study Board (2020)



MINUTES FROM MEETING

OCTOBER 2020

Forum CAS study board

Meeting date 19th of October 2020, 10 am

Place ZOOM: <https://ucph-ku.zoom.us/j/66464653633>

THE STUDY BOARD AT THE CENTRE
FOR AFRICAN STUDIES

KAREN BLIXENS PLADS 16
2300 KØBENHAVN S

DIR 45 35 33 14 42

studyboard@teol.ku.dk
www.teol.ku.dk/cas/

Present

Student Representative Sissel Rosenberg
Student Representative Monika Grinschgl
Associate Professor Stig Jensen
Associate Professor Karen Lauterbach
Head of Studies Marlene Ringgaard Lorensen
Director of Studies Maj-Britt Johannsen
Study Board Secretary Stephan Reinemer

Agenda

1. Approval of the agenda

Approved with item 11 postponed

2. Constitution of the new Study Board

Stig Jensen was unanimously approved as new chair of the Study Board of CAS.

The Secretary will announce the changes to the Rector's Office

3. Approval: Minutes from study board meeting April and September

Minutes from SB-meeting of May 2020 was approved

Minutes from SB-meeting of September 2020 was approved

4. Matters arisen from approval of minutes

No items

5. Urgent applications processed since last meeting

The Secretary informed about the case load and rulings since last meeting

6. Approval: Applications for dispensation and credit transfer

No applications to be presented

7. Approval: Curricula changes

Head of Section Karen Lauterbach informed of the background.
Final approval by mail in the coming week.

8. Approval: Course evaluation (postponed from September-meeting)

- Cover letter and forms for coming course evaluation of the Fall semester

Karen Lauterbach, Head of Section, informed that it has been an ongoing discussion how to improve the forms for evaluation. This process has been slowed by changes in the leadership.

A meeting with the faculties of Law and Humanities regarding online forms has not yet been arranged.

The study board would like to be informed of how this meeting is under way.

Regarding the process:

The student assistant has compiled a report based on the individual answers.

The student assistant sends this report to the teachers, who contribute with reflections and finalize the report, which is sent to the Study Administration

This semester all individual forms regarding field studies and thesis feedback has been sent directly to the Study Administration.

The Study Board discussed the consequences of moving the evaluation online, and thereby perhaps missing the oral discussion in the class, and also perhaps a lower number of answers.

The Study Board decided that all forms should be sent to the student assistant in the future.

Stephan Reinemer will write out a plan for the evaluation process.

9. Discussion: Evaluation of Spring-semester

The chair informed of the general feedback, which has been limited this semester, probably due to the Shut Down-situation.

In general, there is positive comments on how the problems regarding this spring and the Covid19-Shut Down was handled, although the necessity of online teaching is regrettably.

Interaction has been difficult with online teaching. Especially students that are abroad has found the situation challenging.

For the teachers is has also been a major and sudden change in the spring, and the Fall has again had its issues with a double audience (simultaneous present and online).

Oral feedback was received on the courses from a number of students. Generally students have noticed that they prefer teaching in the class-room rather than online teaching. Concerning the Advanced Methods course it was noted that many students found the mini-fieldwork useful and we will try and integrate more of such activities in the future. The teachers has also discussed the challenged with having a group of students with a mixed educational background, which can make it hard to find the right level for a methods course. The teachers has discussed the possibility of doing a small questionnaire prior to the course start to have more information on the former method teaching of the students. Students also generally liked group work, which has been noted. There were some challenged with the Kiswahili course due to the lockdown, which were taken care of in the spring. Other than that it has been noted that the evaluations were generally very positive. Regarding Field Studies and Thesis supervision the same pattern is found, with very few but positive feedback forms.

10. Information: Cover letter for teaching requisition for coming academic year

To be handled via mail consultation

11. Evaluation of the study start (may be postponed)

Postponed to November-meeting

12. Information on minor issues

No issues

13. Point of discussion raised on behalf of the Head of Studies

None

14. Points of discussion raised on behalf of MA students

None

15. Point of discussion raised on behalf of the student counsellor

PAGE 4 OF 4

None

16. Other business

At the last SB-meeting in September two proposals for funding was approved for application. Both applications was accepted and has received funding for next semester.