

Study Board of CAS



**MINUTES**

12 OCTOBER 2022

**Forum** Study Board of CAS

**Meeting held** 12 October 2022

**Place** 8B-1-21

**Minute taker** Stephan Reinemer

**STUDY BOARD FOR AFRICAN  
STUDIES**

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**Present**

Associate Professor Stig Jensen (chair), Student Representative Glen Michael Ansorger, Professor Amanda Hammar, Head of Studies Marlene Ringgaard Lorensen, Study Board Secretary Stephan Reinemer

**Agenda**

**1. Approval: Agenda and welcome (chair)**

The chair welcomed the members, especially Amanda Hammer who is alternating for Toke who is on paternity leave.

The Study Board approved the suggested agenda for the meeting.

**2. Approval: Minutes (chair)**

The Study Board approved the minutes from the last study board meeting of August 2022.

**3. Discussion: Matters arisen from approval of minutes (sec.)**

The Study Board discussed status of items decided on last meeting. It was clarified that the next meeting is in November – since the September meeting was cancelled and the October meeting moved to the current date, 12 October 2022.

**4. Approval: Applications to the Study Board (sec.)**

PAGE 2 OF 3

Closed session. No cases at this meeting.

**5. Discussion: Course evaluation, Spring 2022**

The Study Board discussed results of the teaching evaluation spring 2022 and proposes actions and recommendations for the Head of Studies.

That staff at CAS had already discussed the teaching evaluation.

The Head of Studies applauded the variety of teaching at CAS and the positive feedback from the students. One issue was the thesis supervision (thesis seminar). The Board discussed the need for a revision of the format.

The board noted that the numbers of replies go up if the evaluation is done in class. Numbers from thesis students – which reply individually – could be higher.

In general, it was noted that CAS has a high number of replies for the regular courses. And, equally important, with very positive feedback from the students.

The feedback from the courses is extraordinarily good this year. The number of respondents is generally high – apart from some courses where digitalization might help.

Evaluation of thesis supervision has a low number of respondents, but the once that replied were very positive.

It was discussed if the evaluation of the thesis should be answered before the oral defence. The Board hopes that the work on a digitalization might help in this regard.

**6. Approval: Course evaluation cover letter and forms for coming course evaluation (incl. procedure)**

The Study Board approved the cover letter and forms for teaching evaluation for Autumn 2022, with minor corrections.

**7. Information: Cover letter for teaching requisition for coming academic year**

The Study Board approved the cover letter and forms for teaching requisition for the next academic year.

**8. Discussion: Evaluation of the study start**

*[Item postponed for November-meeting]*

**9. Discussion: Learning environment, initiative number 3b in the SMU action plan**

The Study Board discussed the proposition of a thesis seminar before the thesis contract. Students could meet lecturers and be introduced to examples of problem formulations. The seminar could also inform of the registration module and the administrative framework and rules surrounding the thesis.

The Board found that the current set-up of the thesis seminar works very well, however is mostly helpful for (and attended by) student who are in the country at the time of the seminars.

It was suggested to have a single online seminar in November that introduces the students to the general requirements of the thesis.

The Board proposed:

- a continuation of the first thesis proposal in “Advanced research methods”.
- the introduction of a preliminary thesis introduction.
- a change of the current thesis seminar.

The Chair will bring the issues to the CAS teachers’ group.

#### **10. Information on minor issues**

27 October 2022 is the deadline for the announcement of candidates for UCPH election ([UCPH election](#))

#### **11. Point of discussion raised by the Head of Studies**

The Head of Studies introduced the plan for tri-annual didactical seminars for all teachers at the faculty.

A guiding principle for teaching at UCPH has been proposed with the stating of the University’s global responsibility of providing possibilities of education.

#### **12. Point of discussion raised on behalf of the student counsellor**

None

#### **13. Study Board Calendar & Annual Cycle**

The Study Board visited the board calendar and the annual cycle.

#### **14. Other business**

A student representative has requested to be taken of the email-list.