

Study Board of CAS



## MINUTES

28 FEBRUARY 2025

**Forum** Study Board of CAS

**Meeting held** 28. February 2025

**Place** 6B-0-36, Faculty of Theology

**Minute taker** S.R

### Present

Stig Jensen (chair), Abe Moedt (stud.), Nora Elisabeth Götzmann (stud.),  
Marlene Ringgaard Lorensen (Head of Studies), Stephan Reinemer (secr.)

**STUDY BOARD FOR AFRICAN  
STUDIES**

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### Constituent Meeting

The Board formally constituted the new Study Board with Stig Jensen as chair and Abe Moedt as vice-chair.

### Agenda – Regular meeting of the Study Board

#### Ad 1) Approval: Agenda (chair)

The Study Board approved the suggested agenda for the meeting.

#### Ad 2) Approval: Minutes (chair)

The Study Board approved the minutes from the last study board meeting, December 2024.

#### Ad 3) Discussion: Matters arisen from approval of minutes (sec.)

The Study Board discussed the status of the work on incorporating the use of AI. It was suggested to have seminars for students on the

use of AI, preferably compulsory but definitely extracurricular. It was mentioned that the external censors are noticing that the papers are written in significantly better English, suggesting the use of AI.

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**Ad 4) Approval: Applications to the Study Board (sec.)**

The Study Board processes applications to the Study Board. Closed session. No applications at the present meeting.

**Ad 5) Orientation: Course evaluation report (in Danish) from the previous academic year (by the Head of Studies)**

The Study Board discussed the Head of Studies' "Report on completed teaching evaluations 2023", which reports the overall conclusions from the faculty regarding evaluations of teaching in autumn 2023 and spring 2024. In general, the CAS evaluations are highly positive. Remarks from the overall faculty are of a more practical nature (regarding rooms, number of chairs, air quality, etc.). It was discussed whether there is a kind of evaluation fatigue. Should courses be evaluated every semester or is it sufficient every second year? The categorisation of courses was also mentioned and the faculty practice of not using the ABC-categorisation. The Board thanked and approved the report.

**Ad 6) Approval: Schedule SB-meetings for Spring 2025**

The Study Board decided on dates for meetings in the spring 2025:

31 March 2025, 14.00 – 15.30

28 April 2025, 10.00 – 11.30

17 June 2025, 12.00 – 13.30

A substitute (Francis) should be called in for the Autumn meetings.

**Ad 7) Approval: Course descriptions and teaching requisition**

The Study Board was informed about new future courses and approved course descriptions for new courses. No new course descriptions this year. All current course descriptions, except for Kiswahili, have been updated on kurser.ku.dk with the following:

All aids allowed apart from Generative AI

Regarding Kiswahili 1 and 2: No aids will be provided for the Kiswahili exam. Students must bring their own allowed aids, as informed by the instructor. There are no specific books or texts listed in the curriculum or study information. Therefore, the following is added to kurser.ku.dk:

Only certain aids allowed (see description below)

Your teacher will inform you about which selected texts you can take with you for exam preparation.

**Ad 8) Discussion: Course evaluation Fall 2024**

The Study Board processed and commented on evaluation results. The matter of the language of the questionnaire was addressed. The low percentage of respondents is very significant, making it hard to make any conclusions on this basis. The in-class evaluations are very valuable. The students have no direct benefit from the evaluation at the end of the year. The mid-term evaluation in class, however, has much more potential and is highly recommended. It was suggested that the board recommends that the evaluations are done in-session. The matter of students not showing up for the teaching was discussed. It was suggested that it is a matter of being time economical because many students have other important activities to attend to. It was especially noted that this is not an issue for all courses. It was discussed whether it can be made compulsory to show up at least for a percentage of the sessions. For some courses, it was noted that the answers suggest that the preparedness for exams could be better. In general, too few but very good evaluations.

**Ad 9) Initial discussion: Changes to curriculum**

The Study Board discussed whether there are suggestions for changes to the Study Curriculum. The Board decided not to start the process.

**Ad 10) Information on minor issues**

The Board preapproved the cover letter for teaching evaluation (originally set for March meeting).

**Ad 11) Point of discussion raised by the Head of Studies**

The administrative reform.

**Ad 12) Point of discussion raised on behalf of the student counsellor**

None.

**Ad 13) Study Board Calendar & Annual Cycle**

The Study Board visited the board calendar.

**Ad 14) Other business**

The question of specializations on the degree was discussed