



September 2017

Description of ensuring internationalisation of study programmes

International study environment

The faculty runs two English-language master's programmes. The faculty's international researchers and students help to create an international research and study environment. The faculty's work to maintain and further develop an international research and study environment involves monitoring the goals stipulated in the faculty's development plan.

International researchers

The faculty's efforts to internationalise the research and study environment include deliberate attempts to attract more international researchers and lecturers to the sections and centres, for both short- and long-term stays. This is partly done by entering into bilateral agreements with leading faculties abroad. Co-operation agreements also provide opportunities for study at universities abroad, including for PhD students. The faculty advertises posts internationally and works hard to attract PhD students from abroad. International researchers and lecturers give guest lectures and supervise students at the faculty, which ensures that they interact with the students.

Incoming students

The faculty takes in international exchange and visiting students and international full-degree students onto the two English-language master's programmes (*The Religious Roots of Europe* and *African Studies*). The faculty has deliberately focused on providing English-language courses and study programmes and makes the teaching materials and curricula available in English. An English-language website has been set up for the international programmes, with information for international exchange and visiting students. Work is also being done to provide communication and information materials in English. The faculty's International Coordinator assures the quality of these materials twice a year, prior to the semester start. As per the development plan, the faculty is working towards the whole of the Study Administration being bilingual, which involves members of technical and administrative staff enhancing their qualifications in order to service international students. English as a teaching language is supported by certification of teachers, etc.

International students stay is supported by a mentor scheme that assigns to them a Danish student from their field of study. The mentor's job is to ensure that the international student is integrated into the study environment. The faculty's International Coordinator runs the mentoring scheme. The faculty's English-language courses and summer courses are also offered to the faculty's Danish students, in order to promote interaction between Danish and international students. The Head of Studies, chairmen of Study Boards and the Study Boards ensure the provision of an adequate range of courses in English.

Outgoing students

The curricula provide all of the faculty's students with the opportunity to study abroad. Information for the faculty's Danish and international full-degree students about studying abroad is available on the study pages. Study abroad may take the form of a study trip, fieldwork or an academic internship. The faculty's International Coordinator assures the quality of this material twice a year, prior to semester start. The faculty's International Coordinator, in collaboration with the student counselling and career guidance service, advises individual students about studying abroad at two annual information meetings.

The faculty has a number of international co-operation agreements for improving students' opportunities to study abroad. The faculty also runs study tours abroad, which involves working with universities in other countries. The opportunities for fieldwork and academic internships abroad are assured by improving the process of pre-approval of credit transfers for stays abroad. The faculty informs students of the options regarding support for outgoing students, especially grants for studying abroad. The faculty's Head of Studies is, in co-operation with the faculty's International Coordinator, responsible for initiatives aimed at outgoing students.

Information for students on studying abroad is monitored by the faculty's International Coordinator and is included in the faculty's internationalisation report. This is submitted annually to the Dean, the Head of Studies and the Director of Studies. The internationalisation report is discussed by the Study Boards.