

Description of Quality standards 2019/2020, Faculty of Theology

Quality parameter	Quality standards
Drop-out in the first year of study (bachelor programme)	If the dropout rate is more than 25%, a plan for follow-up is prepared.
Drop-out rate for study programmes (master's programme)	Theology: If the dropout rate is more than 5%, a plan for follow-up is prepared. African Studies: If the dropout rate is more than 15%, a plan for follow-up is prepared.
ECTS credits per student per year (bachelor programme)	45 ECTS credits per full-time students.
ECTS credits per student per year (master's programme)	45 ECTS credits per full-time students.
Unemployment (master's programme)	Theology: If the proportion of unemployed in 4 to 7 quarters after completion is higher than 12%, a plan for follow-up is prepared. African Studies: If the proportion of unemployed in 4 to 7 quarters after completion is higher than 20%, a plan for follow-up is prepared.
Teaching hours on the bachelor programme	If the number of teaching hours is less than 12 hours per week, a plan for follow-up is prepared.
Teaching hours on the master's programme	If the number of teaching hours is less than 8 hours per week, a plan for follow-up is prepared.
Permanent/part-time academic staff ratio (bachelor programme)	If the ratio is less than 15, a plan for follow-up is prepared.
Permanent/part-time academic staff ratio (master's programme)	Theology: If the ratio is less than 15, a plan for follow-up is prepared. African Studies: If the ratio is less than 5, a plan for follow-up is prepared.

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STÅ/academic staff ratio (bachelor programme)	If the ratio is above 20, a plan for follow-up is prepared.
STÅ/academic staff ratio (master's programme)	Theology: If the ratio is above 25, a plan for follow-up is prepared. African Studies: If the ratio is above 35, a plan for follow-up is prepared.
Study start programme	On the Bachelor's degree programme are offered two introductory days and a weekend trip. On master's degree programmes are offered an introduction to Danish and international full-degree students on at least a half day's length and possibly a weekend trip. International exchange and visiting students are offered an introduction of at least half a day's duration. If deviations occur, a plan for follow-up is prepared.
Pedagogic skills development for permanent teaching staff, new and part-time teaching staff	For the PDR it is agreed with heads of department/center director which initiatives may be appropriate for the individual lecturer. All assistant professors must, within the first three years of their employment complete a higher education program. Other new lecturers are offered special educational courses.
Student counselling and career guidance	The AC-supervisor must no later than two years after the appointment complete the counsellor education. Student counsellors must no later than one year after the employment complete the student counsellor education. Action plans are prepared for the counselling unit in accordance with the university's and the faculty's strategies and initiatives in the field of counselling. The counselling unit continuously evaluates student-oriented activities. All enquiries are recorded subsequently based on fixed criteria. Service Targets are evaluated annually: <i>E-mail counselling:</i> Answer within 5 weekdays. During periods of vacation, illness and study start, there may be longer response times. <i>Phone counselling:</i> Open 3 days a week for 3 hours a day at the same time as open counselling. All calls received in open counselling are answered. <i>Open counselling:</i> Open 3 days a week for 3 hours at a time together with open phone counselling. All inquiries received during opening hours are met. <i>Booked conversations:</i> Open 6 hours a week. It is a goal that a maximum of one week's waiting time for a booked conversation must be met, except during vacation, illness and study start. If the counsellor/student ratio is more than 800 students enrolled on bachelor's and Master's degree per counsellor, a report is submitted to the dean.

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Developing new study programmes	<p><i>Needs:</i> Documented (future) need for the study programme, based on declarations by relevant employers/industries.</p> <p><i>Research basis:</i> It must be documented that the subject area is covered in terms of research, including that the expected ratio of full/part-time academics does not differ significantly from the faculty's other study programmes. There must also be teaching capacity available to cover the expected annual student intake, so that it does not deviate from the faculty's STÅ/academic staff ratio for the faculty's other study programmes.</p> <p><i>Financial consequences:</i> Documentation for the program's financial viability.</p> <p><i>Expected recruitment:</i> It must be rendered probable that there will be applicants for the programme, and that there will be international applicants to degree programmes offered in English.</p>