



September 2017

## **Procedure for dialogue with the Employer Panels**

The Dean ensures an ongoing dialogue with the Employer Panels, and ensures that the feedback is used in the quality assurance and development of the study programmes. This monitoring is based on the Employer Panels' annual report.

The faculty has two Employer Panels which are linked to the study programmes. One is linked to the bachelor and master's programmes in Theology and the master's programme in Religious Roots of Europe, the other to the master's programme in African Studies. As far as possible, the composition of the panels ensures the best possible representation of relevant employers for graduates of the faculty. In other words, the panels have experience and insight into both the education area, and employment in the area for which the study programmes qualify graduates. Two annual meetings are held, of which one is between the Employer Panel for the theology programmes and the Academic Council.

The Head of Studies and chairmen of the Study Boards are responsible for involving the Employer Panels in assuring the relevance and quality of the study programmes. The Study Boards include the Employer Panels in discussions related to the curriculum overhaul every three years, as well as to curriculum revisions and to the development of new curricula, as per the faculty's *Procedure for the quality assurance and amendment of curricula and course descriptions*.

Every three years, the Employer Panels receive graduate surveys and summaries of programme evaluations when available. The ongoing dialogue with the panels is ensured by the Head of Studies and the chairmen of the Study Boards attending all meetings in the Employer Panels and informing them of discussions about current study-related issues and future actions.

The secretaries for the Employer Panels draw up an annual report on the panels' activities during the previous year. This includes dates of meetings, a summary of discussions, the main issues addressed and consultation responses. These reports form a part of the programme reports and programme evaluations.